



### **About the camp**

Sports Camps at ASV is an exciting children's activity programme, which is sure to bring your child's school holidays to life. With an array of world class facilities and professional, qualified staff, we believe there is no better Camp available in the city. Our specially-designed Camp caters for children as young as Primary 1 through to Secondary 3 in a healthy, positive and safe environment. They will learn new sports and valuable life skills but, most importantly, they'll have fun. Aberdeen Sports Village is here to bring you the ultimate children's Sports Camp!

### **Times**

- 8.00am – 9.00am Extra hours service (additional charge)
- 9.00am – 9.25am Drop off
- 9.30am – Camp starts
- 4.00pm – Pick up
- 4.00pm – 5.00pm Extra hours service (additional charge)

### **Cost**

#### **Weekly Camps** (Easter, Summer and October holidays)

£139.00 per child per week.

#### **Day Camps**

£30.00 per child per day.

### **Extra Hours Service**

We offer an 'extra hours service' daily from 8am – 9am and 4pm – 5pm at a cost of £3.50 per hour. The children can relax and unwind before and after a very eventful day. We will provide activities such as giant board games, reading, DVDs, and arts & crafts.

### **Our Staff**

All our staff have been specially selected based on their experience and qualifications. Leaders and coaches are recruited following ASV protocols, they are all registered with the Protection of Vulnerable Groups scheme, and all hold valid sports coaching qualifications. Our team is fully trained in:

- Child protection

- First aid
- Fire evacuation
- Health and safety
- Equipment safety

Our coaches all have the relevant experience to deliver the timetabled activities and we follow strict guidelines for coach to child ratios.

### **Getting ready for the camp**

What will you need to bring **EVERY** day:

- Packed lunch (unless you've ordered lunch bags from us) and snacks for breaks
- Water bottle (there are water fountains to refill on site)
- £1 coin for the lockers to keep everything safe in the changing rooms (our lockers accept new and old £1 coins)
- Clothes suitable for indoor activities – T-shirt, shorts, tracksuit, trainers
- Clothes suitable for outdoors and bad weather – rain jacket, jumper
- Sun cream and hat or cap
- Swimming costume, swimming aids (where required) and towel (goggles, shampoo etc as required) – Please bring each day in case of adverse weather!

What **NOT** to bring:

- Mobile phones (unless necessary)
- Computers games, tablet computers, MP3 players
- Other valuables
- Personal sports equipment (we provide all age-specific equipment)

### **Swimming**

All swimming sessions will be conducted in shallow, standing depth water. Non-swimmers will be required to wear arm bands or other swimming aids which will be provided by ASV. Camp staff will supervise children from within the water and pool lifeguards will be on duty at all times.

### **Drop off / pick up**

We operate a strict sign in and sign out policy for children aged under 12 years old. These children should be dropped off and collected from the registration area: the children will not be permitted to leave this area until a parent or responsible adult has signed them out. Children aged 12 and above will be permitted to leave the registration area at 4pm if parental permission has been given (please refer to pick up policy on booking form), and parents must ensure that suitable collection arrangements are in place for them. Children should be collected no later than 4pm (or 5pm for those attending the extra hours service).

### **Late pick-up**

We would appreciate your help in adhering to these Camp times and ensuring that children are collected promptly. There will be an additional charge for late pick up or early drop off where this occurs out with Camp times.

### **Lunch and breaks**

The children have a 15 minute break in the morning, two breaks in the afternoon and a 45 minute lunch break. We encourage a healthy, substantial lunch that suits a day of sporting fun. We also encourage you to bring a refillable water bottle (preferably with your name on it). The children will be allowed plenty of opportunities during activities to have a drink.

Children are not permitted to use vending machines during the hours of Sports Camps at ASV.

ASV can provide lunch bags at £3.50 per day containing; Sandwich, crisps or sweet, fruit and a drink. This optional extra is available on the booking form.

### **Child Protection**

ASV has a comprehensive Vulnerable Groups Protection Policy, which is available for parents to read on request.

### **Children with disabilities**

ASV fully encourages children with physical, sensory and learning disabilities to attend our Camps. Our coaches have attended various workshops and training sessions approved by Scottish Disability Sport and have experience in working with youngsters with a variety of additional support needs. We invite parents and carers to talk to us about their child's specific needs and to let us know about any measures we should put in place to accommodate their child. If there is a need for one-to-one supervision of the child we would invite a carer or parent along to the camp.

### **Insurance**

ASV has comprehensive public liability insurance in place.

### **Photo and video**

On occasions ASV may take pictures or film the Camp for use on promotional material. If you have requested for your child not to be photographed on the booking form we will make sure that they are not included in any of the shots.

## **Behaviour**

What ASV expects from the children:

- NO swearing or abusive language to other children or ASV staff
- NO bullying or violent behaviour towards other children or ASV staff
- NO disruptive behaviour
- Treat others how you would like to be treated
- Respect the property of Aberdeen Sports Village
- Listen to instructions and show respect to all ASV staff
- Please inform us before the Camp if you feel your child has any behavioural difficulties so that we can put appropriate measures in place.

On the very rare occasion that a child repeatedly does not follow the above guidelines or a child's behaviour puts themselves or others at risk of harm, ASV reserves the right to exclude the child from the Camp with immediate effect. In this instance the Camp is non-refundable and it is the parents'/carers' responsibility to collect the child.

## **Feedback**

We value all your comments and provide a variety of ways to feedback to us including;

- In person at reception or through your child's group leader
- Online at [www.aberdeensportsvillage.com](http://www.aberdeensportsvillage.com)
- Email us at [info@aberdeensportsvillage.com](mailto:info@aberdeensportsvillage.com)

## **Illness**

If your child falls ill during the course of Sports Camps at ASV, we will be happy to refund 50% of the cost of any days that they miss due to their illness provided that notice is given to us before 09:00 on each day that your child is too ill to attend Camp. If your child is too ill to attend Camp, please call 01224 438 900 or email [info@aberdeensportsvillage.com](mailto:info@aberdeensportsvillage.com) to let us know.

## **Cancellations**

We can cancel your child's space at Sports Camps upon your request up to 7 days before the start of the week/day they are booked for. Cancellations for medical reasons can be made within 7 days of the start of the week/day your child is booked for upon receipt of a medical certificate noting the reason for your child's absence. For all cancellations, we will refund you the cost of your booking minus an administration fee of £15 for week-long camps/£5 per day for day camps

## **Contact us**

For any concerns or complaints regarding the camp that are urgent or are of a sensitive nature, or for any other queries please contact us on 01224 438929 or email [sport-admin@aberdeensportsvillage.com](mailto:sport-admin@aberdeensportsvillage.com)